HUTCHINSON Institute

Proposal

Prepared for

Łódzka Specjalna Strefa Ekonomiczna S.A.

25.08.2020

About us

We have been continually observing incoming trends, modern theories, and latest research studies on the market of soft skills training.

Finding training that will correspond to the growing needs of employees, while concentrating on operational activities, is both hard and time-consuming, and requires HR specialists to be up to date with market tendencies. Furthermore, training companies usually include new methods in their offers only as additional options.

Hutchinson Institute offers development processes that are fully based on modern trends and new theories; hence, it determines new directions for employees' development at every level within an organisation. As a training company, we have known our clients for 13 years. Such long-standing cooperation enables us to combine expertise and knowledge of our clients' business reality with state-of-the-art solutions we specialise in. Our success is based on three elements consciously merged into a uniform foundation of HI.

1 Effectiveness and attractiveness of training courses

2 Modern and consistent approach to development

3 Professional and competent team of coaches/trainers

We guarantee effective training. We ensure efficiency in a short time, which means big savings in our clients' training budgets.

We are very demanding towards ourselves and all training participants.
Each programme is original and perfectly suited to the department and requirements of the given work position.

Our clients are our partners. We always act in their interest. We are one of the few companies in Poland that have a permanent team of professional coaches.

We analyse our client's needs and requirements.
We set the goal of the training together.
We conduct a competence diagnosis.
We analyse training participants' personality, perception, learning habits, intelligence.

We develop programme curriculum and the way it is implemented under the supervision of the academic coordinator. We create training materials. During the training, we regularly verify the progress of the participants.

We guarantee constant methodical supervision, personal or e-mail consultations with trainers and comprehensive administrative services.
After the end of the training, we organise the final exam and evaluate the training together with the client.

Idea

Guarantee of Quality

In order to ensure the highest quality of offered services, the Hutchinson Institute team constantly monitors and verifies processes by implementing active quality management systems. The company was awarded the Highest Quality International QI Award in the QI Services category in 2013, the ISO 9001:2008 certificate in 2015, and the ISO 9001:2015 certificate in 2018. Since 2017, Hutchinson Institute has been registered in the Database of Development Services, which is administered by the Polish Agency for Enterprise Development, and since 2018 we have been a member of the Partner Zone programme in the Łódź Special Economic Zone.

Services offered:

1. Polish language training for foreigners
2. English language training focused on industry and business issues
3. Training on cultural differences dedicated to Polish and Belarusian cultures
4. Soft skills training, e.g. Stress and emotions management, Personal effectiveness
5. Translation of documentation from Belarusian to Polish and from Polish to Belarusian

HUTCHINSON
Institute

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Thank you

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